

PROMOTION & TENURE COMMITTEE  
College of Arts & Sciences  
Eastern Kentucky University

Minutes  
Meeting of September 28, 2006  
3.30 pm, Roark 107

Attending: Andrew Schoolmaster, Tom Otieno, David Sefton, Jerry Cook, Kirk Jones, Paula Kristofik, Ron Messerich, Karin Sehmman, Elizabeth Underwood, Jose Varela, Kawing Wong, David Zurick

1. Tom Otieno called the meeting to order at 3:30
2. Ron Messerich was elected recorder.
3. The following meeting and deadline schedule was announced:

Thursday, December 1, 2006	Department P&T recommendations and materials due to dean.
Monday, December 11, 2006	College P&T Committee meeting in Library 201 to review and approve tenure and promotion applications (WHOLE DAY).
Tuesday, December 12, 2006	College P&T Committee meeting in Library 201 to review and approve tenure and promotion applications (WHOLE DAY).
Wednesday, December 13, 2006	College P&T Committee meeting in Library 201 to review and approve tenure and promotion applications (if necessary).
Friday, December 15, 2006	College of Arts and Sciences committee recommendations on Promotion and Tenure due to dean.
January 2007 (date TBD)	Reconsideration hearings (if necessary)

4. Tom Otieno announced that promotion and tenure materials will be available on-line at the College Promotion and Tenure Blackboard Site on December 1. Anyone who has trouble accessing the materials should contact him.
5. The instructions for presenters were discussed. In the course of that discussion the 5 minute limit on initial presentations was re-examined. In light of this discussion it was decided that the limit of 15 minutes, which is found in the current college promotion and tenure policy, will be re-examined when that policy is next reviewed.
6. The proposals on promotion tenure policy currently before the Faculty Senate were briefly discussed. Sentiment seemed to favor the view that the Senate ought not to overrule the College's method for assigning faculty members to the college committee. There were sentiments expressed both for and against the Senate's proposals concerning the participation of administrators in the deliberations of the college promotion and tenure committee.
7. The chair stressed the importance of confidentiality in all of the committee's work.
8. The meeting was adjourned at 4:30 p.m.