

RESEARCH & FACULTY DEVELOPMENT COMMITTEE
College of Arts & Sciences
Eastern Kentucky University

MINUTES
Meeting of October 23, 2006
11 am, Roark 107

Present: D. Bautista, A. Beeler, C. Kulp, R. Mitchell, F. O'Connor, T. Otieno (Chair),
D. Asfah-Mohallatee; A. Schoolmaster (Dean)

Absent: T. Gooch*, P. Calie

*denotes prior notification of absence

1. The meeting was called to order at 11:00 a.m.
2. Members discussed issues related to the sabbatical leave application process such as late submissions, incomplete documentation, missing department chair signatures on applications, absence of evaluation narrative from department chairs/committee, absence of and departmental rankings. It was resolved that next year, applicants and departments would be expected to follow the procedures for the application to be reviewed.
3. The committee reviewed 11 applications and determined that two should not be recommended for funding. The remaining 9 were ranked and will be forwarded to the need with a recommendation that they be funded.

The meeting was adjourned at 12:10 p.m.

Note: C. Rich and P. Paolucci were not expected to attend the meeting because they were sabbatical leave applicants. The former was replaced by an alternate. The alternate for the latter was also an applicant.