

RESEARCH & FACULTY DEVELOPMENT COMMITTEE
College of Arts & Sciences
Eastern Kentucky University

MINUTES

Meeting of January 25, 2007
3:30 p.m., Roark 107

Present: D. Afsah-Mohallatee, T. Gooch, P. Calie, R. Mitchell, F. O'Connor, T. Otieno (Chair), C. Rich (Recorder), C. Kulp.

Absent: P. Paolucci*, D. Bautista.

*denotes prior notification.

1. The meeting was convened at 3:30 p.m.
2. Otieno presented an overview of this semester's committee responsibilities.
3. Guidelines for the Excellence in Research and Creative Activities Awards were discussed and approved, with minor changes. Deadline for applicants will be March 1, 2007.
4. Concerning the 2006-2007 Junior Faculty Summer Research Awards, Otieno indicated that as the amount of funds for awards is still uncertain at this time, the committee will rank the applications and then fund as many as possible when that amount is known. Sets of applications for the Summer Research Awards were distributed to each committee member for evaluation and ranking. Applicants will be notified of the status of their applications by February 28, 2007.
5. Concerning the 2006-2007 Roark Lecture, to be held March 26, 2007 at 7:15 p.m., volunteers were solicited to work with Aramark on the catering menu for the preceding reception; Gooch and Rich volunteered. The committee discussed the possibility of a rehearsal of the Roark lecture in order to provide constructive feedback to the lecturers; it was decided to encourage the lecturers' participation in this opportunity.
6. The following future meeting times were set: February 6, 3:30 p.m. (Summer Research Award applications committee ranking), February 20 at 3:30 p.m. (Faculty Development Grant applications committee ranking), March 8 at 3:30 p.m. (Sabbatical policy issue, revision of any application forms as necessary), and March 22 at 3:30 p.m. (Excellence in Research and Creative Awards applications committee ranking).
7. Otieno announced that there will be \$4000 available for the Faculty Development Grants selection process for Spring 2007.
8. The possibility of online applications for the Roark Lecture, Junior Faculty Summer Research Awards, Excellence in Research and Creative Activities Awards, and Faculty Development Grants was discussed; the committee agreed to continue the use of paper applications.
9. The meeting was adjourned at 4:36 p.m.