

RESEARCH & FACULTY DEVELOPMENT COMMITTEE
College of Arts & Sciences
Eastern Kentucky University

MINUTES

Meeting of September 25, 2006
11 am, Roark 107

Present: D. Bautista, A. Beeler (Alternate), P. Calie, C. Kulp, B. Mitchell, F. O'Connor, T. Otieno (Chair), P. Paolucci, C. Rich (Recorder).

Absent: D. Asfah-Mohallatee, T. Gooch*.

*denotes prior notification of absence

1. The 2006-07 organizational meeting of the committee was called to order by Associate Dean Otieno at 11:00 a.m. on September 25.
2. Members introduced themselves.
2. Otieno provided an overview of committee responsibilities and reminded members to represent the interests of the college as a whole and not just their individual departments.
3. Policies and procedures for the research and faculty development committee were discussed and, with minor editorial changes, unanimously approved.
4. Charlotte Rich was elected recorder for the committee. Minutes will be distributed by the recorder no later than 14 days after each meeting.
5. The Calendar of committee activities for the 2006-07 academic year was distributed. A meeting was set for Oct. 16 to review sabbatical proposals received, and a meeting was set for Oct. 30 to review development grant proposals received.
6. Policies and procedures for submission of faculty development grant proposals were discussed. Following discussion of allowing individuals to apply for more than one such grant per year, if money is still available, the clause "In normal circumstances" was added to item 2. j. to allow for such occasions. The word "support" in item 3.c. was changed to "involve" to reflect more accurately the nature of faculty/student interactions to be considered. With other minor editorial changes, the document was unanimously approved.
7. Sabbatical leave policies were discussed and, with minor editorial changes, unanimously approved. Otieno will discuss with the Dean how to set the due-date of the report required from faculty returning from sabbaticals. This revised document will be forwarded for approval by all tenured and tenure-track faculty of the college.
8. Items 6 (Discussion/approval of policies and procedures for selection of the recipients of the excellence in research and creative activities awards), 8 (Information on the Roark Lecture) and 9 (Information on junior faculty summer research awards) on the agenda were not reached due to time constraints.

The meeting was adjourned at 12:10 p.m.